

- Select the "Settings" icon on your phone:

- Next, select "Passwords & Accounts":



- On the next screen, select "Add Account":



- Next you'll select "Microsoft Exchange":



- On this following screen you'll enter your email address, and any Description you'd like ("Polaner" in this example):



- When you receive the following notice, you'll select "Configure Manually":



- On the next screen you'll enter your email password, then select "Next":



- The screen will then indicate "Verifying" as shown:



- For the next screen you'll enter webmail.westechcloud.com under Server, and your email address under Username as shown, then select "Next":

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Cancel		Next		
Email	arodko@polanerselections.com			
Server	webmail.westechcloud.com			
Domain	Optional			
Username	arodko@polanerselections.com			
Password	•••••			
Passwords				
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- This next screen will confirm which type of data you'd like to synchronize with the email server. You could leave them all enabled, and select "Save":



- You'll now be back at the Passwords & Accounts screen, and here you'll see the new account you just added ("Polaner" in this example). Select this newly added account:

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Settings Passwords & Accounts				
Website & App Passwords	52			
AutoFill Passwords				
ACCOUNTS				
iCloud iCloud Drive, Contacts, Calendars, Safari and	7 more	>		
IT Admin Mail, Contacts, Calendars, Reminders, Notes				
Polaner Mail, Contacts, Calendars, Reminders, Notes				
Gmail Mail, Contacts, Calendars		>		
Add Account		>		
Fetch New Data	Push			

- On this screen, change "Mail Days to Sync" from the default of "1 Month" to "No Limit" in order to see all your email:

